

JKWC Transition Period

29th March – 14th May

Request for Unscheduled Access

For Completion by Unit/Area &

Operations Managers only

Name:	
Role:	
Area/Department:	
Contact Number:	
Number of people requested to attend:	
Date/Time Requested:	
JKWC Level Requested:	
Reason for access:	

Please forward to jkwchfacilitymanagement@wh.org.au

a minimum of 24 hours prior to requested date/time.

Notification of approval will be via return email.

Facilities Management Use Only:
Approved by: